

NBBC Bad weather and Emergency Situation Procedure

There are times when the weather may necessitate that we cancel some of the church activities. This may be times of inclement weather but there are other emergencies that may dictate that events are cancelled:

Emergency situations can include:

- Impending bad conditions such as a tornado
- A significant snow falls in a short period
- Electricity is out
- Heating or cooling is not available
- Flooding affects roads or other transportation
- A state of emergency is declared asking people to stay home

In these situations, a judgement will be made by those who oversee the event under consideration, (i.e. pastors for Sunday morning worship, family and children pastor for kid's club, chair of board for board meeting etc.) in conversation with those they feel should be consulted. A rating system of the emergency will be utilized to advise others who will be affected:

- *Green Light* – the event will continue as scheduled.
- *Yellow Light* – the event will continue but we advise each person to consider their own safety and respond appropriately at their own discretion.
- *Red Light* – the event is cancelled, and everyone should stay home.

The decision should be made as expeditiously as possible and no later than 1 hour before.

Communication of the decision should be made as broadly as possible utilizing various communications mediums:

- The One Call Now
- Planning Center
- Individual phone calls when necessary for smaller groups.
- The church Facebook pages.
- Church related twitter feeds.
- Posting on the church website.
- Recording on the church answering machine.